

2008 SEP -5 PM 12:29

OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVESU.S. House of Representatives  
110<sup>th</sup> CongressEMPLOYEE  
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the annual Financial Disclosure Statements of those persons required to file them. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms publicly available as soon as possible after they are received. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

Name of Employee (print or type): Michael Dee Buchanan

Name of Accompanying Family Member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_Date of Departure and Date of Return: August 16 - 23, 2008

Dates at Personal Expense: \_\_\_\_\_

Itinerary (cities of departure – destination – return): Washington, DC - Istanbul, Turkey - Washington, DCSponsor(s) (who paid for the trip): The Rumi Forum, Inc.

Describe meetings and events attended (attach additional pages if necessary): Meetings with journalists,  
academics, medical professionals, Members of Parliament, headmasters/principals, business leaders that focused  
on U.S./Turkey relations, religious, and cultural issues. Important historical sites to Turkey and world civilization

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☒ the Privately-Sponsored Travel Approval Form completed by the employee; *and*
3. ☒ the Committee on Standards' letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box): ☒

If not, explain: Some of the meetings that were advertised on the schedule did not take place and were  
rescheduled as other meetings.

HENBARLING

**TRAVEL EXPENSES:**

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For employee:	\$2050	\$1050	\$280
For accompanying family member:			

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For employee:	\$50	parking, admission tickets
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF EMPLOYEE:

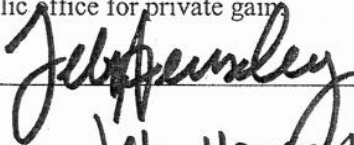


DATE:

9/5/09

I authorized this travel in advance. I have determined that all of the expenses listed above were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER:



SIGNATURE OF SUPERVISING MEMBER:

Job Hensarling

DATE:

9/5/09

Version date 4/2007 by Committee on Standards of Official Conduct

U.S. House of Representatives  
Committee on Standards of Official Conduct

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

*Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.*

1. Sponsor(s) (who will be paying for the trip): The Rumi Forum Inc.
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☒
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Appendix I
6. Dates of travel: August 16, 2008 - August 23, 2008
7. Cities of departure -- destination -- return: Washington D.C. - Istanbul - Ankara - Washington D.C.
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☒
9. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
  - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☒ or
  - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
  - a. One-night's lodging and meals are being offered: ☐ or
  - b. Two-nights' lodging and meals are being offered: ☐If "b" is checked, explain why the second night is warranted: \_\_\_\_\_

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify "yes" by checking box*): ☒
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: The mission of Rumi Forum is to foster dialogue and exchange of opinions on supporting and fostering democracy and peace and to provide a common platform for information exchange. Field Trip to Turkey will give this opportunity to the participants.
13. Describe each sponsor's organizational interest in the purpose of the trip: Rumi Forum aims with its trips to promote the mutual understanding between US citizens and Turkish counterparts through dialogue and to provide broad exposure of Turkish political, economic, educational and social issues to the participants.
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (*i.e.*, a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: The participants will fly coach on a commercial plane.
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify "yes" by checking box*): ☒
16. I represent that either (*check one of the following*):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ *or*
- b. The trip involves events that are arranged or organized *specifically with regard* to congressional participation: ☒
- If "b" is checked, detail the cost per day of meals (approximate cost may be provided): \$ 40.-
17. Reason for selecting the location of the event or trip: Turkey plays a significant role in the region in case of democracy, economy, foreign policy, security and education issues.
18. Name of hotel or other lodging facility: Istanbul: WOW Airport Hotel, Ankara: Metropolitan Hotel
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$ 150.-
20. Reason(s) for selecting hotel or other lodging facility: The hotels are selected in regards to their locations. Both are close to the places those will be visited.

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$ 1640	\$ 1050	\$ 280
For each accompanying family member			

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$ 50	Entrance fees to the venues and parking.
For each accompanying family member		

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☒

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Name and title: Sitki Ozcan, Director

Organization: The Rumi Forum Inc.

Address: 1150 17th St. NW, Washington, DC

Telephone number: 202.429.1690

Fax number: 202.429.1698

Email Address: sitki@rumiform.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct  
U.S. House of Representatives  
HT-2, The Capitol  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)  
(202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct

## **Appendix I**

### **The Invitees**

*The Forum has outlined the following specific objectives for the project:*

- \* To introduce and provide broad exposure to Turkish political, economic and social issues.
- \* To gain an understanding of topics including national security, foreign policy, trade, economic development & finance, remarkable educational achievements of the civil society, religious diversity and minority rights.

*The project will address the following themes:*

#### **Istanbul,**

- \* Overview of the minority rights in Turkey
- \* Turkey from the point of view of the Media
- \* International trade and the Turkish business life
- \* A striking educational success throughout the world

#### **Ankara,**

- \* Turkish Financial Policy
- \* Domestic Issues of Turkey
- \* Turkey in Foreign Affairs
- \* Turkey's National Security

*The invitation for the trip has been extended - but not limited - to following staff members:*

*Matt Sagely, Richard Butcher, Aloysius Hogan, Derek Harley, Drew Goesl, Heather McNatt, Alexander Silbey, Todd Smith, Mark Walker, Howard Bauleke, Todd Novascone, Ryan Guthrie, Sean Dalton, Lindsay Slater, Timothy Bergreen, Angela Kouters, Diane Liesman, Craig Roberts, Bob Cochran, Phil Schiliro, Larry Lavender, Phyllis Hallmon, Glen Downs, Alan Makovski, Jason Linde, Chris Riley, Marisala Salayandia, Cynthia Herrle, Dee Buchanan, Barry Bennett, Bridgette DeHart, Megan Millam*

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1150 17 St. NW, Suit 408 Washington, DC 20036

Phone: (202) 429 16 90

Fax: (202) 429 16 98

## **Appendix II**

### **A Field Trip to Turkey**

#### **BRIEF ITINERARY**

##### **FRIDAY, AUG 15**

- Departure from US

##### **SATURDAY, AUG 16**

- Arrive in Istanbul
- Check in Hotel & Rest for ~ 1 hr
- Boat Tour up the Bosphorus & Dinner on Boat

##### **SUNDAY, AUG 17**

- Breakfast at hotel
- Visit Blue Mosque, Topkapi Palace, Hagia Sophia
- Lunch at the Sultanahmet Kofte Restarurant
- Visit Patriarch Bartlehomew
- Visit Pierre Loti
- Visit Miniaturk
- Dinner at Fatih High School, Sister Organization of the Rumi Forum

##### **MONDAY, AUG 18**

- Breakfast at Hotel
- Visit Zaman Newspaper
- Visit Zulfaris Jewish Museum
- Lunch at the Konyali Restaurant in Topkapi Palace
- Lunch with Mustafa Akyol, *Columnist – Star Newspaper and Turkish Daily News* and Bulent Kenes, *Editor-in-Chief, Today's Zaman*
- Visit TUSKON (Confederation of Businessmen and Industrialists of Turkey)
- Dinner at a local family

##### **TUESDAY, AUG 19**

- Breakfast at Hotel
- Flight to Ankara
- Check in Hotel & Rest for ~ 1hr
- Lunch at the Turkish Grand National Assembly with Fehmi Husrev Kutlu, MP, Operational Manager of the Turkish Parliament.
- Visit Onur Oymen, *Deputy Chairman, CHP (Republican People's Party)*

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Fax: (202) 429 16 98



- Visit Meral Aksener, *MP, MHP, Deputy Speaker of the Parliament*
- Visit Mehmet Simsek, *Minister of Economy*
- Dinner at Ahmet Ulusoy College

#### **WEDNESDAY, AUG 20**

- Breakfast with Melih Gokcek, Mayor of Ankara
- Visit Ross Wilson, US Ambassador to Turkey
- Lunch at Fatih University Hospital
- Visit Suat Kiniklioglu, *MP, AK Party (Justice and Development Party), Spokesman of the Foreign Affairs Committee.*
- Visit Ministry of Foreign Affairs
- Dinner at a local family

#### **THURSDAY, AUG 21**

- Breakfast at Hotel
- Visit Eurasia Strategic Research Center (ASAM) and meet Faruk Logoglu, *Former Ambassador of Turkey to US and Director of ASAM* & Riza Kucukoglu, *Retired General and Strategic Advisor to the President, ASAM*
- Lunch
- Visit R. Tayyip Erdogan, *Prime Minister*
- Dinner

#### **FRIDAY, AUG 22**

- Breakfast at Hotel
- Flight back to Istanbul
- Lunch
- Visit Journalists and Authors Foundation
- Shopping at Grand bazaar
- Fatih University, Sister Organization of the Rumi Forum

#### **SATURDAY, AUG 23**

- Flight back to US

**Disclaimer:** In case of any inconvenience, the best substitute will be visited in place of the honorable host. All expenses of the trip will be covered by the Rumi Forum. Should the participant choose not to attend after his/her ticket booked, he/she will be subject to the cancellation fee of the airline company.

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Phone: (202) 429 16 90

Fax: (202) 429 16 98



U.S. House of Representatives  
Committee on Standards of Official Conduct

**PRIVATELY SPONSORED TRAVEL: TRAVELER FORM**  
**For Members, Officers and Employees**  
**(submit directly to the Committee)**

This form should be completed by House Members, officers or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule XXV, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer or employee, together with the completed and signed Private Sponsor Travel Certification Form.

*Members, officers and employees seeking approval for travel are urged to submit all forms to the Committee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. A copy of this form will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

1. Name of Member, officer or employee (traveler): Michael Dee Buchanan
2. Sponsor(s) (who will be paying for the trip): The Rumi Forum Inc.
3. Travel destination(s): Turkey
4. a. Dates of travel: August 16-23, 2008  
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Name of accompanying family member (if any): \_\_\_\_\_  
b. Relationship to Member/Officer: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No  
b. If yes, check one of the following:  
(1) Approval for one-night's lodging and meals is being requested: ☐ or  
(2) Approval for two-nights' lodging and meals is being requested: ☐  
If "(2)" is checked, explain why the second night is warranted: \_\_\_\_\_
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒

8. Explain why participation in the trip is connected to your official or representational duties:

The trip's purpose is to enhance understanding of Turkey's political, economic and social issues, which will facilitate a better understanding of legislation regarding the U.S. relationship with Turkey

9. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Name of Signatory (if other than traveler): \_\_\_\_\_

For staff, name of employing Member/Committee: Rep. Jeb Hensarling

Office address: 132 Cannon

Phone number: 202-225-3484

Email address: dee.buchanan@mail.house.gov

**NOTE: You must complete the contact information fields above, as Committee staff may need contact you if additional information is required.**

**FOR STAFF:**

**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member \_\_\_\_\_

Date: 7/16/2008

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct  
U.S. House of Representatives  
HT-2, The Capitol  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (fax)

Version date 9/2007 by Committee on Standards of Official Conduct

STEPHANIE TUBBS JONES, OHIO  
CHAIRWOMAN

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WILLIAM V. O'REILLY,  
CHIEF COUNSEL/STAFF DIRECTOR

DAWN KELLY MOBLEY,  
COUNSEL TO THE CHAIRWOMAN

ONE HUNDRED TENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON STANDARDS OF  
OFFICIAL CONDUCT

Washington, DC 20515-6328

July 17, 2008

DOC HASTINGS, WASHINGTON  
RANKING REPUBLICAN MEMBER

JO BONNER, ALABAMA  
J. GRESHAM BARRETT, SOUTH CAROLINA  
JOHN KLJNE, MINNESOTA  
MICHAEL T. MCCAUL, TEXAS

TODD UNGERECHT  
COUNSEL TO THE RANKING  
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL  
(202) 225-7103

Mr. Michael Dee Buchanan  
Office of the Honorable Jeb Hensarling  
132 Cannon House Office Building  
Washington, DC 20515

Dear Mr. Buchanan:

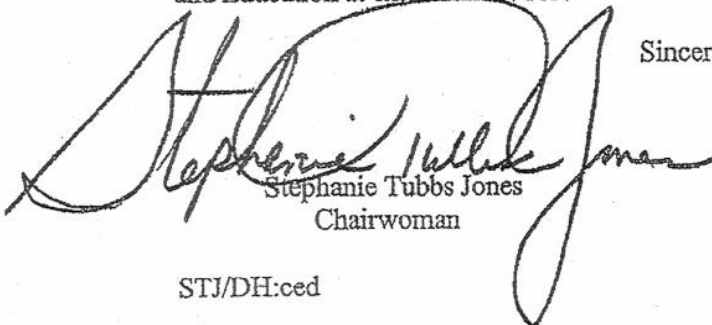
Pursuant to House Rule XXV, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Istanbul and Ankara, Turkey scheduled for August 16 to 23, 2008 sponsored by the Rumi Forum.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of that statement.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act, gifts "of minimal value [currently \$335] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of \$335 received from a foreign government must, within 60 days of acceptance, be turned over to the Clerk of the House and disclosed on a Form for Disclosing Gifts from Foreign Governments.

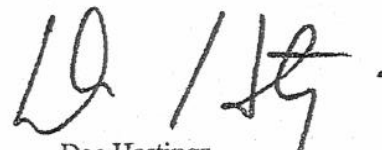
If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Stephanie Tubbs Jones  
Chairwoman

STJ/DH:ced



Doc Hastings  
Ranking Republican Member